

**EDMORE VILLAGE COUNCIL  
APPROVED JOURNAL OF MINUTES**

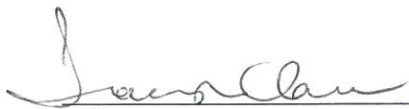
1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on July 13, 2015 at 7:00 P.M. in the Curtis Community Building by **President Karl Kluwe**.
2. **ROLL CALL:** Members Present-**Kluwe, Adams, Ashbaugh, Ballard, Davis, Deja**, Absent: **Kohn**. Also present were: James Lower-Village Manager, Elaine Leak-Village Treasurer, Tracy Clark-Village Finance Director/Clerk, Mike Kotenko-Police Officer
3. **APPROVAL OF AGENDA:** Motion to approve agenda with following change: Move Waste Management from New Business to Guest. MOTION APPROVED unanimously.
4. **GUESTS:** Melinda Antell, Waste Management
5. **PUBLIC COMMENTS:** None
6. **POLICE REPORT-** Presented by **Mike Kotenko**
7. **FINANCE REPORT** on file.
8. **CLERK REPORT-Tracy Clark-**Minutes presented from June 8, 2015 for approval. MOTION BY **Ballard**, supported by **Deja** to accept the minutes with correction to Item 6, Ryan should be Brian. MOTION APPROVED unanimously.
9. **TREASURER'S REPORT-Elaine Leak** reported books balanced thru month of May.
  - A. **PAYMENT OF BILLS-**MOTION BY **Adams**, supported by **Ballard** bills presented be approved for payment. MOTION APPROVED unanimously.
11. **MANAGER'S REPORT-James Lower**
  - A. **PARK BATHROOM-**Almost completed.
  - B. **MDARD GRANT-**Grant opportunity for strategic planning for Sunrise property.
  - C. **DEQ VAPOR PINS & HITACHI GROUND WATER CONTAMINATION-** Testing for chemicals near Kirsches Corner. Also, want to test wells in area of Deja Road, and Cedar Lake Road.
  - D. **DPW TRANSITION-** Very pleased with new Supervisor. New employee is learning quickly and fitting in well.
  - E. **PHONE SYSTEM UPDATE-**Transitioned over to new unlimited calling plan. Also moved police number to my office as a direct line. Upgraded DPW on call cell phone to newer model.
  - F. **CREDIT CARD AND ONLINE TRANSACTION-**Investigating options and costs.
  - G. **MLGMA-Lower** will be out of office from July 21-24 to attend workshop
  - H. **EDMORE MARKETPLACE GRANT UPDATE-** Should happen any day.
  - I. **PARK MASTER PLAN-**Currently working thru some issues.


**15. OLD BUSINESS-**

- A. ZONING VARIANCE-MOTION BY Ballard** supported by **Ashbaugh** to issue zoning permit to Larry Kauffman for his accessory building. MOTION APPROVED unanimously.
- B. REIMBURSE VARIANCE REQUEST FEES-MOTION BY Ballard** supported by **Ashbaugh** to refund Mr. Kauffman's \$240.00 less regular zoning permit fee since no variance was ever needed. MOTION APPROVED unanimously. MOTION APPROVED unanimously.

**16. NEW BUSINESS**

- A. AUDITOR CONTRACT RENEWAL-MOTION BY Ballard** supported by **Deja** to renew auditor contract with **Berthiaume and Company** thru 2020. MOTION APPROVED unanimously.
  - B. CREDIT CARD POLICY RESOLUTION-MOTION BY Ballard** supported by **Ashbaugh** to approve Resolution 2015-3 establishing the Credit Card Use Policy for the Village of Edmore. MOTION APPROVED unanimously.
  - C. SOCIAL MEDIA/WEBSITE POLICY-MOTION BY Ballard** supported by **Davis** to adopt the Village of Edmore Social Media/Website Policy with correction to Section 3, Item 3 and the Unapproved Journal of Minutes be posted once approved by the Village President. MOTION APPROVED unanimously.
- 17. PUBLIC COMMENTS- Shirley Poole** wondered the amount of the Glenn Curtis Grant. **Lower** stated was \$6000 for the driveway.
- 18. COUNCIL COMMENTS-None**
- 19. MOTION TO ADJOURN MEETING AT 7:34 P.M. BY Ballard**, supported by **Deja**. MOTION APPROVED unanimously.

  
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Village Clerk

  
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Village President  
Approved for Publication