

**EDMORE VILLAGE COUNCIL
APPROVED JOURNAL OF MINUTES
July 10, 2017**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on July 10, 2017, at 7:00 PM in the Curtis Community Building by **Council Member Aaron Hadley**.
2. **ROLL CALL:** Members Present –**Ashbaugh, Burr, Davis, Deja, Hadley**. Absent - **Kotenko, Kohn**. Also present were: **Neil Rankin** – Village Manager, **Elaine Leak** – Village Treasurer, **Michelle Leak-Rensland** – Village Clerk, **Sergeant Steven Snyder** – Sheriff Deputy.
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA:** **Burr** requested amending the agenda, received no support. **Ashbaugh** made motion to approve agenda as printed, supported by **Davis**. ROLL CALL VOTE: YES – **Ashbaugh, Davis, Deja, Hadley**. NO – **Burr**. MOTION PASSES 4-1.
5. **PUBLIC HEARING: PA 198 INDUSTRIAL DEVELOPMENT DISTRICT**

Hadley opened a public hearing about establishing an Industrial Development District at 7:07 P.M.

Members Present: **Ashbaugh, Burr, Davis, Deja, Hadley**.

Rankin explained the need for a PA 198. This action is a step in the process involving the re-parceling property at the Sunrise Complex for Ryan's Equipment. There are still more actions to take to receive final approval from the state.

Public Comments: Mrs. Drain inquired if the property will be subject to tax breaks. Rankin said that is to be decided at the state level.

Hadley closed the public hearing at 7:10 P.M.
6. **PRESENTATION:** Pontem Software

This is the new software purchased to catalog village cemetery plots. It is now easier to search for plots for sale; will also be beneficial in researching names, families, and death dates. This program is a backup to our physical records.
7. **PUBLIC COMMENTS:** Agenda items only.
 - a. Mr. Colburn commented on agenda requests, FOIA, audit, and Sunrise account.

8. **POLICE REPORT:** Presented by **Sergeant Steven Snyder**. Report on file.

9. **FINANCE REPORT:** Report on file. Two loans are current, one past due.

10. **DPW REPORT:** Repaired a water leak, assisted with Sunrise tower demolition, moved the sewer pond fence to village property, continue weed control in downtown area.

11. **CLERK REPORT:**

- a. Minutes presented from the June 12, 2017 Regular Meeting for approval. Motion by **Ashbaugh** to approve as written, supported by **Deja**. MOTION PASSES 5-0.
- b. The clerk shared information she learned at the Clerk's conference. New email address for clerk information – edmorevillageclerk@hotmail.com.

12. **TREASURER REPORT:** **Elaine Leak** presented accounts balanced through May. Report on file.

- a. PAYMENT OF BILLS – Motion by **Davis** to approve payment of the presented bills, supported by **Deja**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley**. MOTION PASSES 5-0.

13. **MANAGER REPORT:** **Neil Rankin**

- a. Sunrise Tower demolition is complete.
- b. New trash carts will be delivered this week, Wednesday through Friday.

14. **OLD BUSINESS:**

- a. FOIA – The village attorney was consulted concerning petitions that have been circulated through town and turned into the Village Office. Rankin shared the information with council. Updates need to be made to our website so we are totally compliant.

15. **NEW BUSINESS:**

- a. Resignation of **Michael Kotenko** – Motion by **Davis** to accept the resignation of **Michael Kotenko** as Village President, supported by **Deja**. Discussion: **Burr** – Does the letter need to be signed? **Ashbaugh** – The letter needs a signature. *AMENDED MOTION – Motion by **Davis** to accept the resignation of **Michael Kotenko** as Village President pending a signature on his letter submitted to Village Office, supported by **Deja**.* Discussion: Burr would like a signed copy of the letter. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley**. MOTION PASSES 5-0.
- b. Removal of **Michael Kotenko** as a signatory on village accounts
 - i. Motion by **Ashbaugh** to remove **Michael Kotenko** from village accounts after he signs his resignation letter, supported by **Davis**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley**. MOTION PASSES 5-0.

- ii. Nominations for new village president – Council members may submit names to the personnel committee for consideration, whole council will vote on personnel committee suggestion. **Burr** requested another person be added temporarily to that committee as Mike was a member. **Ashbaugh** accepted the temporary appointment.
- c. PA 198 – Motion by **Burr** to adopt the resolution creating an Industrial Development District at the Sunrise Center property, supported by **Ashbaugh**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley**. MOTION PASSES 5-0.
- d. Annual Audit
 - i. Motion by **Deja** to investigate the actual cost of having auditors make a presentation to the Village Council, supported by **Burr**. Discussion: **Rankin** – Cost will be \$500 - \$600. **Burr** – Will public be able to ask questions? **Rankin** – Public may submit questions to a council member so issues can be addressed. **Deja** – Tracy Fockler, Finance Director, should also be present to answer questions. VOTE: MOTION PASSES 5-0.
 - ii. Motion by **Ashbaugh** to accept audit as printed, supported by **Burr**. Discussion: **Burr** asked questions about Sunrise Fund. **Rankin** explained how fund was established and used, and that the auditors and Finance Director made decision to close account and move money. ROLL CALL VOTE: YES – **Ashbaugh, Davis, Hadley**. NO – **Burr, Deja**. MOTION PASSES 3-2.
- e. Revise Edmore Policies and Procedures – Motion by **Ashbaugh** to adopt revision of agenda items, supported by **Deja**. Discussion: **Leak-Rensland** – The agenda we are using is not the agenda order listed in Policies and Procedures. Would like to change policy to reflect the agenda order we have been using for several years. Major change would be moving approval of minutes and payment of bills to new business. **Burr** – Concerns about Public Comments, as the first comment period will be on agenda items only. **Leak-Rensland**: Trying to streamline meeting, while allowing public comment before any issues are voted upon. ROLL CALL VOTE: YES - **Ashbaugh, Davis, Deja, Hadley**. NO – **Burr**. MOTION PASSES 4-1.

16. PUBLIC COMMENTS:

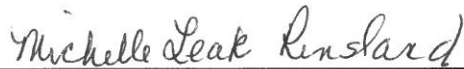
- a. Mr. Guild – He does not want one of the new village trash cans. Questioned if he still had to put tags on his bags since he is paying the increased tax.
- b. Mr. Macklin – Does not like new agenda because one public comment time is on agenda items only, should be able to speak what they wish when they wish. Shared concerns on making amendments to a motion, moving money between funds, and trash policy.
- c. Mrs. Drain – Need to address the wording about quorum in Policies and Procedures. Shared concerns about budget preparation, millage rates, and moving money.

- d. Mr. Colburn – Is worried about culpability of council members. Discussed FOIA policy and Sunrise fund.

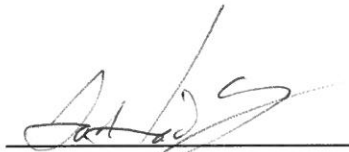
17. COUNCIL COMMENTS:

- a. **Deja** – Would like to meet with community members to discuss FOIA procedures.
- b. **Davis** – Remembers being at a meeting where council was advised to move Sunrise funds.
- c. **Burr** – Unhappy with other council members not doing their jobs. Believes council members are afraid to speak up and that does not help residents. Stated she doesn't know anything before a meeting and is being left out.
- d. **Rankin** – Petitions were included in council packets to be reviewed.

18. MOTION TO ADJOURN: Hadley adjourned the meeting at 8:45 PM.



Village Clerk



Village President

Approved for Publication

NEXT MEETING:

Monday, August 8, 2017 at 7:00 PM