

**EDMORE VILLAGE COUNCIL
JOURNAL OF MINUTES**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on June 8, 2015 at 7:00 P.M. in the Curtis Community Building by **President Karl Kluwe**.
2. **ROLL CALL:** Members Present-**Kluwe, Ashbaugh, Ballard, Davis, Deja, Kohn**. Absent: **Adams**. Also present were: James Lower-Village Manager, Elaine Leak-Village Treasurer, Tracy Clark-Village Finance Director/Clerk, Andy Andersen-DPW Supervisor, Tim Shinabarger-DPW, Mike Kotenko-Police Officer, and Lieutenant Waber.
3. **APPROVAL OF AGENDA:** Motion to approve the agenda. MOTION APPROVED unanimously.
4. **GUESTS:** None
5. **PUBLIC COMMENTS:** None
6. **POLICE REPORT** Lieutenant Ryan Waber went over Police Report. Transition is going quite smoothly.
7. **FINANCE REPORT** on file.
8. **DPW REPORT**-Introduction of new employee **Tim Shinabarger**. **Andy Andersen** stated all flushing has been completed. **Kluwe** thanked the DPW for a great job in the cemetery prior to Memorial Day.
9. **CLERK REPORT**-**Tracy Clark**-Minutes presented from May 8, 2015 for approval. MOTION BY **Ballard**, supported by **Deja** to accept the minutes as presented. MOTION APPROVED unanimously.
10. **TREASURER'S REPORT**-**Elaine Leak** reported books balanced thru month of February.
 - A. **PAYMENT OF BILLS**-MOTION BY **Deja**, supported by **Ballard** bills presented be approved for payment. MOTION APPROVED unanimously.
11. **MANAGER'S REPORT**-**James Lower**
 - A. **PARK BATHROOM**-Nearing completion.
 - B. **PARK MASTER PLAN**-Should be completed by end of June.
 - C. **WATER TOWER PAINTING PROJECT**-Nelson Tank to provide 3rd party inspections at a cost of \$4,800.
Received official copy of the performance bond from Utility Services, Co.
 - D. **CLEAN UP DAY**- Was a success
12. **PUBLIC HEARING-Zoning Board of Appeals**

Kluwe opened a public hearing for proposed zoning variance of 311 Charlotte St. at 7:10 P.M.

Members Present-**Kluwe, Ashbaugh, Ballard, Davis, Deja, Kohn**. Absent: **Adams**

Public Comments: Larry Kauffman, stated is basically building garage that will be used for storage. Will be about 14 feet tall. Judy Benger asked if would look like a pole building, Kauffman stated no, it is pole building construction. Mrs. Kauffman stated she did not have a conversation with Judy regarding any type of items to be

stored in building. Mr. Finkbeiner wondered who was responsible for enforcing the Zoning Ordinance and who they answered to. **Kluwe** advised that **Lower** was the Zoning Administrator and answered to Council. Finkbeiner is concerned about neighborhood and its appearance. Matt Romashko, use is irrelevant and set backs are pretty clear. There are specific items this board has to review. Plus this will change the site line. Request that the Board deny variance. Mrs. Kauffman wondered what view would be blocking. Stated that since the house is already there then that blocks the site line too. **Kluwe** found information in zoning that was possibly missed that does deal with this, Definitions 19.02, which defines an Accessory Building and the criteria would be met and no variance needed. **Kohn** stated possible conflict. **Ballard** stated need more nice places like this in town and need to get a legal opinion to get a more informed decision. **Kluwe** wondered if council would like to get legal opinion or decide with what have in front of them. **Ballard** feels should get a legal opinion. MOTION BY **Ballard** supported by **Kohn** to get a legal opinion on two items in question.-MOTION APPROVED unanimously.

Kluwe closed public hearing at 7:32 P.M.

13. PUBLIC HEARING-Millage Rate

Kluwe opened a public hearing for proposed 2015 Millage Rate at 7:32 P.M.

Members Present-**Kluwe, Ashbaugh, Ballard, Davis, Deja, Kohn**. Absent: **Adams**

Public Comments: None

Council Comments: Kluwe, millage has not been increased in several years MOTION BY **Ballard** supported by **Davis** to adopt resolution 2015-1 to set the 2015 millage rate for the Village of Edmore. MOTION APPROVED unanimously.

Kluwe closed public hearing at 7:35 P.M.

14. PUBLIC HEARING-DDA Grant Resolution

Kluwe opened a public hearing for DDA Grant Resolution at 7:35 P.M.

Members Present-**Kluwe, Ashbaugh, Ballard, Davis, Deja, Kohn**. Absent: **Adams**

Public Comments: Jack Miller stated very close to being completed and would appreciate councils help and thanked everyone.

MOTION BY **Ballard** supported by **Ashbaugh** to adopt resolution 2015-2 to formally request funding for the Edmore Marketplace project from the CDBG program. MOTION APPROVED unanimously.

Kluwe closed public hearing at 7:38 P.M.

15. OLD BUSINESS-None

16. NEW BUSINESS

A. **FOIA POLICY**-MOTION BY **Ballard** supported by **Kohn** to approve the proposed amendment to Village Policy No. 10 effective July 1st, 2015 with correction. MOTION APPROVED unanimously.

B. **WATER SHUT OFF POLICY**-MOTION BY **Ballard** supported by **Davis** to approve Village Policy No. 25 with monthly checks. MOTION APPROVED unanimously.

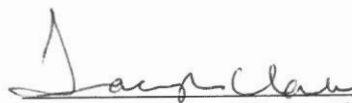
C. LAND PURCHASE (Lot adjacent to Water Tower)-MOTION BY Deja
supported by **Ashbaugh** to approve purchase of property adjacent to water tower from Tom Olich for \$5,000 and authorized the Village Manager to spend up to \$2,000 for a survey and associated closing costs for the transaction.
MOTION APPROVED unanimously.

17. PUBLIC COMMENTS- Marie Jordan-Cook wondered if all houses on that street up to zoning code. John Heron wondered on rainy day fund. Art Schuitema said was a good idea to buy lot, good to see. Carolyn Simon, new homes in town are nice to look at and great to see Kauffman's chose to build on that street. New home will look a lot nicer than old chain link fence.

18. COUNCIL COMMENTS: None

19. MOTION TO ADJOURN MEETING AT 7:57 P.M. BY Ballard, supported by **Davis.** MOTION APPROVED unanimously.

Approved: July 13, 2015



Tracy L Clark, Village Clerk