

**EDMORE VILLAGE COUNCIL
APPROVED JOURNAL OF MINUTES**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on May 11, 2015 at 7:00 P.M. in the Curtis Community Building by **President Karl Kluwe**.
2. **ROLL CALL:** Members Present-**Kluwe, Ashbaugh, Ballard, Davis, Deja, Kohn**. Absent: **Adams**. Also present were: James Lower-Village Manager, Elaine Leak-Village Treasurer, Tracy Clark-Village Finance Director/Clerk, Mike Kotenko-Police Officer, and Michael Williams, Undersheriff.
3. **APPROVAL OF AGENDA:** Motion by **Ballard**, supported by **Ashbaugh** to approve the agenda. MOTION APPROVED unanimously.
4. **GUESTS:**
5. **PUBLIC COMMENTS:** None
6. **POLICE REPORT** Undersheriff, Michael Williams., introduced Officer Mike Kotenko, the officer assigned to Edmore.
7. **FINANCE REPORT** on file.
8. **CLERK REPORT-Tracy Clark**-Minutes presented from April 13, 2015 for approval. MOTION BY **Davis**, supported by **Deja** to accept the minutes as presented. MOTION APPROVED unanimously.
9. **TREASURER'S REPORT-Elaine Leak** reported books balanced thru month of February. Sunrise and Glen Curtis balanced thru March.
 - A. **LAKELAND MILLS**-Is now current.
 - B. **PAYMENT OF BILLS-MOTION BY Deja**, supported by **Kohn** bills presented be approved for payment. MOTION APPROVED unanimously.
10. **MANAGER'S REPORT-James Lower**
 - A. **DPW POSITION**-Advertised in various areas, 46 applicants had applied.
 - B. **BAG FACTORY PROJECT**-Everything has been submitted, waiting on revised cost estimate. Final approval hopefully by June.
 - C. **SEWER REIMBURSEMENT**-830 s 1ST presented documentation which would show that the village owns and is responsible for a portion of sewer line that is not currently in the village records. Adding the sewer line to regular clean out rotation and to install manhole cover at the end of the line.
 - D. **WATER TOWER PAINTING PROJECT**-In process of negotiating a 3rd party inspection contract with Nelson Tank. Also, working with Casair on moving equipment off of tower.
11. **PUBLIC HEARING-Zoning Board of Appeals**

Kluwe opened a public hearing for proposed zoning variance of 311 Charlotte St. at 7:09 P.M.

Members Present-**Kluwe, Ashbaugh, Ballard, Davis, Deja, Kohn**. Absent: **Adams**

Public Comments: Judy Bengner wondered if taxes would go up, **Lower** advised zoning itself would not change, just the variance. Bengner also stated would be used for his heavy equipment. **Lower** stated for storage. Bengner stated that would be

going back and forth and currently pleasant quiet neighborhood. **Kohn**, wondered height of building. **Lower** did not know. **Benger** wondered on easement being paved. **Lower** advised village does not intend to pave at this time. Mr. Finkbeiner, lives across street objects to variance. Matt Romashko-variance arbitrary number, looking at density and lot size which is bigger than lot size would allow, so variance isn't needed. Building also larger than some of residences. Storage of commercial equipment is not in residential character. Would like to preserve area. Respectfully request council deny variance request. **Kluwe** asked who had said heavy equipment would be stored; **Benger** stated his wife had said he had heavy equipment he wanted to store after they bought property. **Ballard** stated if this complied with 25ft allowed by ordinance we wouldn't be here regardless of storage, aesthetics. **Ballard**, only reason we are here is to go from 25ft to the 12ft and no other reason. Only issue setback. Linda McCullough concerned about commercial use in a residential area. **Lower** stated when application submitted was noted this would be for Kaufman's own personal storage and no mention of large machinery and not that we regulate that. **Ballard** reiterated we are not here to discuss appearance, only issue is the setback, he can still build if variance not approved just has to be 25ft from lot line.

MOTION BY **Davis** supported by **Ballard** to deny zoning variance request for 311 Charlotte St.-MOTION APPROVED unanimously.

Kluwe closed public hearing at 7:28 P.M.

12. OLD BUSINESS-None

13. NEW BUSINESS

A. PERSONNEL CHANGES—**James Nessen** leaving as Supervisor. Move **Andy Andersen** to DPW Supervisor and **Dan Wickes** to Intermediate DPW. Increase Dan's wages by .50 cents per hour and Andy's by 2.00 per hour effective May 30. Move new DPW Supervisor to hourly versus salary. Until Andy and Dan are water and sewer certified operators, to contract with **Nessen** to do reports and mentoring for \$1000 per month until they are certified. This will include long term work on water lines. Also, this summer going to 4 10 hour days. All days will be covered. MOTION BY **Ballard**, supported by **Deja** to adopt the personnel committee recommendations as presented. MOTION APPROVED unanimously.

B. DDA REQUESTS-

1. MOTION BY **Ballard** supported by **Ashbaugh** to approve contract with **Fleis & Vandenbrink** for Engineering and Architecture design services in the amount of \$75,000. MOTION APPROVED unanimously.

2. MOTION BY **Ballard** supported by **Deja** to spend up to \$450 of DDA funds for the purchase and installation of a bike rack at the trail head adjacent to the **Edmore Marketplace**. MOTION APPROVED unanimously.

C. SUNRISE WATER TOWER DECONSTRUCTION-**Ballard** voiced concern regarding cost and would like to see a second bid.

D. WATER/SEWER EASEMENT SHELDON ST-MOTION BY **Ballard** supported by **Ashbaugh** to approve the easement for water, sewer, and driveway access across the village owned lot adjacent to 203 S Sheldon St.

Village Manager to negotiate and execute the formal agreement as soon as possible. MOTION APPROVED unanimously.

E. PARK PAVILION RENTAL FEE-Kluwe contacted numerous other municipalities on policy and majority were first come first serve and no reserving and the others charged a non refundable fee. **Ashbaugh** asked Clark on her thoughts. Stated would like to see left as non refundable or first come first serve with no fee or reserving involved. **Ballard** felt as a taxpayer should get at no charge; give them something for their tax dollars. **Ashbaugh** felt all parties are getting the use of an excellent park, restroom, and equipment for a nominal fee. **Council** wishes to leave as is.

F. SEWER CLEANING REIMBURSEMENT 830 S 1st., St.-Ashbaugh wondered how this could have happened and been overlooked. MOTION BY **Ashbaugh** supported by **Davis** to approve the payment of \$1,331.40 to Mr. Todd Gardner as reimbursement for sewer clean out expense accrued in 2011 & 2015. MOTION APPROVED unanimously.

14. PUBLIC COMMENTS- Michele Leak Rensland has take the Park Survey, took 7 minutes.

14. COUNCIL COMMENTS: **Ashbaugh** likes the double sided packet, **Deja**, liked added electronic info in newsletter, **Kohn-Nessen** has done excellent job for the village. **Ballard**-Drug box no longer here, can still take to Sheriffs Department. **Kluwe** stated new FOIA Policy due by July 1 due to new changes with the State of Michigan.

15. MOTION TO ADJOURN MEETING AT 8:11 P.M. BY Ballard, supported by **Davis**. MOTION APPROVED unanimously.

Approved: June 8, 2015



Tracy L. Clark, Village Clerk