

**EDMORE VILLAGE COUNCIL
APPROVED JOURNAL OF MINUTES
September 11, 2017**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, September 11, 2017, at 7:00 p.m. in the Curtis Community Building by **President Pro-Tem Aaron Hadley**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present –**Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. Also present were: **Elaine Leak** – Village Treasurer, **Michelle Leak-Rensland** – Village Clerk, **Neil Rankin** – Village Manager, **Sergeant Steven Snyder** – Sheriff Deputy.
4. **APPROVAL OF AGENDA:** Motion by **Ashbaugh** to accept the agenda, supported by **Davis**.
MOTION PASSES 6-0.
5. **PRESENTATION:** Jack Miller was presented a letter thanking him for his 31 years of time and service as DDA President.
6. **PUBLIC HEARING: Chicken Ordinance**

Hadley opened a public hearing concerning a new chicken ordinance at 7:03 P.M.

Members Present: **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**.

Rankin explained new ordinance. This establishes guidelines for raising poultry within the village limits. The current livestock zoning ordinance will also be updated to clarify the definition of livestock.

Public Comments: No comments.

Hadley closed the public hearing at 7:05 P.M.
7. **PUBLIC COMMENTS:** No comments at this time.
8. **DEPARTMENTAL REPORTS:**
 - a. **POLICE REPORT:** Presented by **Sergeant Steven Snyder**. Report on file. Mr. Munger shared there may be loitering and/or trespassing in the PCA parking area.
 - b. **FINANCE REPORT:** Report on file. 2 loans are current, 1 is past due.
 - c. **DPW REPORT:** Working downtown during festival. Much time being spent on the water mapping and locating water service points. October 1 will be the day to clean the cemetery for the season.
 - d. **CLERK REPORT:** **Michelle Leak-Rensland** has created a chart to explain the different voting margins needed for different kinds of motions. Council was asked to keep the chart for future reference.

- e. **TREASURER REPORT: Elaine Leak** presented accounts balanced through July. Report on file.

9. MANAGER REPORT: Neil Rankin

- a. Rankin will be attending a conference this week and will be out of the office. MML conference in Holland.
- b. Progress is being made on the 10th Street project. PCA will need to provide right-of-way as part of the project.

10. OLD BUSINESS:

- a. **AUDITOR CONTRACT** – Motion by **Deja** to accept the addendum to our auditor contract with Berthiaume & Company, supported by **Ashbaugh**. Discussion: **Rankin** – This document will add biannual presentations at a cost of no more than \$475 per year. He will try to set up a presentation for next month dependent on the company schedule. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- b. **PLANNING COMMISSION APPOINTMENTS** – Motion by **Ashbaugh** to nominate the following to the planning commission, support by **Davis**: Chris Miller – 3-year term, Karen Nesbitt – 3-year term, Lon Leonard – remainder of vacant term ending August 2018. Discussion: **Burr** – appointment should only be for two years. **Rankin** – DDA Board has set terms for three years. This still leaves one opening on the Planning Commission. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- c. **CHICKEN ORDINANCE/ZONING ORDINANCE** –
 - i. Motion by **Deja** to pass ordinance 2017-5, the Chicken Ordinance, supported by **Kohn**. **Hadley** read the ordinance aloud. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
 - ii. Motion by **Kohn** to amend the Zoning Ordinance, section 2.11, support by **Ashbaugh**. Discussion: **Hadley** – Revisions clarify definitions to describe livestock. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- d. **PRESIDENTIAL APPOINTMENT** – Discussion: **Hadley** – Chet Guild, Jerry Rasmussen, Walt Braman, Terry Drayton, and Art Schuitema have expressed interest. **Burr** – Why didn't executive committee interview candidates and narrow the field? **Hadley** – Executive committee is not responsible to interview. These people are agreeing to serve. **Burr** – What is council looking for? What do they want?
 - i. Motion by **Burr** to nominate Chet Guild to fill president position, NO SUPPORT.
 - ii. Motion by **Kohn** to nominate Art Schuitema for president, support by **Ashbaugh**. ROLL CALL VOTE: YES - **Ashbaugh, Davis, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 5-1.
- e. **POWER AT PARK PAVILION** – Motion by **Deja** to contract with Edmore Electric to repair the power supply for the pavilion using specs for Option #1 with costs not to exceed \$1,960, support by **Ashbaugh**. Discussion: **Rankin** – Have 3 proposals. The work will be completed in the spring. Options include differences in wire and size of main breaker. **Burr** – Would like the work completed this fall. **Kohn** – Work should be done ASAP. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.

- f. ORDINANCE COMMITTEE – **Hadley** appointed **Burr** and **Deja** to the committee. He will speak with **Schuitema** about serving on the committee.

11. NEW BUSINESS:

- a. MEETING MINUTES – Minutes presented from the July 10, 2017, Regular Meeting for approval. Motion by **Burr** to accept as written, supported by **Ashbaugh**. MOTION PASSES 6-0.
- b. PAYMENT OF BILLS – Motion by **Ashbaugh** to approve payment of the presented bills, supported by **Davis**. Discussion: **Burr** – Wants more information about check to Village of Edmore for \$772.48. ROLL CALL VOTE: YES - **Ashbaugh, Davis, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 5-1.
- c. DDA APPOINTMENTS – Motion by **Ashbaugh** to appoint Bruce Peterson and Jason Hunt to DDA, support by **Davis**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- d. PAINTING OF BAG FACTORY – Motion by **Kohn** to approve the bid from VanDerKolk – **Rankin** – Curtis Fund is providing \$15,000 towards cost. We will do the painting in the spring. **Ashbaugh** – Color? **Rankin** – We will work with architects to choose color. **Davis** – Can we send this info to the Curtis Committee? ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- e. PHONE LINE TO BAG FACTORY – Motion by **Deja** to have Frontier install a phone line for elevator operation at the cost of \$24.99 per month, support by **Ashbaugh**. Discussion: **Rankin** – The money will come from DDA funds. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- f. MEMO OF UNDERSTANDING – Motion by **Kohn** to enter into Memo of Understanding with the City of Montrose for one year, support by **Ashbaugh**. Discussion: **Rankin** – This will allow borrowing of rental equipment as needed between Edmore and Montrose. He has approached Lakeview about a similar agreement. **Burr** – Why Montrose? We should use local villages and cities. Concerned about employee costs to get and return equipment. **Kohn** – We will go with whichever business or community is the best economic value. **Rankin** – We can set up agreements with other municipalities. **Kohn** – The good outweighs the bad. **Deja** – Need to follow up with other cities and towns. ROLL CALL VOTE: YES - **Ashbaugh, Davis, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 5-1.
- g. HALLOWEEN HOURS – Motion by **Deja** to set Trick-or-Treat hours as 5:00 – 7:00 PM on Tuesday, October 31, 2017, support by **Burr**. MOTION PASSES 6-0.

12. PUBLIC COMMENTS:

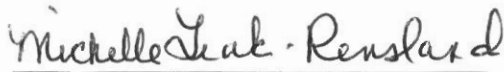
- a. Ms. Dodson questioned who would be responsible for equipment damage with new agreement. She also wondered about the hours clocked by Sergeant Snyder.
- b. Mr. Guild has concerns about the Memo with Montrose.
- c. Mr. McCune asked about a green space between his property and Sunrise Complex.
- d. Mr. Macklin shared his opinion about the selection process for the new village president.
- e. Mr. Maxfield shared the DDA's thoughts about the timing for painting the Bag Factory.
- f. Mr. Harkness wondered about sale tactics for the Sunrise Properties. He also asked about establishing office hours for the new village president.
- g. Mr. Colburn talked about a meeting of concerned citizens that some council members attended.

- h. Mrs. Simon asked why council does not answer questions from community.
- i. Ms. Monroe questioned if we could lease the land at the Sunrise Complex.
- j. Mr. Smith wondered why council did not appoint Mr. Colburn at the last meeting.
- k. Mr. Leak stated he was unable to get a quote for a land parcel at Sunrise.
- l. Ms. Monroe inquired if we could get the land appraised.
- m. Ms. Dodson requested getting prices on each lot.

13. COUNCIL COMMENTS:

- a. **Ashbaugh** read a letter in response to letters to the editor which have been published.
- b. **Deja** is working to recruit a new student representative.
- c. **Burr** shared items of concern including Montrose agreement, Sunrise Lots, and Industrial Ordinances.
- d. New email for village clerk villageclerk@edmore.com.

14. MOTION TO ADJOURN: Hadley adjourned the meeting at 8:52 p.m.



Village Clerk



Village President

Approved for Publication

NEXT MEETING: Monday, October 9, 2017 at 7:00 PM