

EDMORE VILLAGE COUNCIL
APPROVED JOURNAL OF MINUTES
September 10, 2018

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, September 10, 2018, at 7:00 p.m. at the Curtis Community Building by **President Pro-Tem Aaron Hadley**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present –**Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. Also present were: **Michelle Leak-Rensland** – Village Clerk, **Neil Rankin** – Village Manager, **Phil Garcia** – DDA/Marketplace Manager, **Deputy Clayton Thomas** – Sheriff Department.
4. **APPROVAL OF AGENDA:** Motion by **Ashbaugh** to accept the agenda, supported by **Davis**.
MOTION PASSES 6-0.
5. **PRESENTATION: DDA/Marketplace** – Garcia and Rankin provided a rundown of Marketplace costs and improvements. Garcia also provided information on DDA projects and plans.
6. **PUBLIC COMMENTS:**
 - a. Ms. Dodson asked about the current balance of funds in the DDA account and how much of that money will be going towards the DDA ELF loan repayment.
 - b. Mr. Macklin questioned the numbers given in the Marketplace presentation as they do not match reports from Lansing. He wondered about rentals of the Marketplace as no mention of rental costs have appeared in DDA minutes.
7. **DEPARTMENTAL REPORTS:**
 - a. **POLICE REPORT:** Presented by Officer Thomas. Report on file.
 - b. **FINANCE REPORT:** Report on file. 2 loans are current, 1 is past due.
 - c. **DPW REPORT:** Completed tasks related to Potato Festival, brush pickup, ongoing mowing.
 - d. **CLERK REPORT:** Minutes printed in Lakeview News were not submitted by the clerk.
 - e. **TREASURER REPORT:** No report, absent.
8. **COMMITTEE REPORTS:** None.
9. **MANAGER REPORT: Neil Rankin** – Newsletters are being mailed. Next DDA meeting is September 12 at 6:00 pm. October 9 is Fall Cleanup. Processing many permits. Going to MML conference September 20 – 22. New DEQ lead and copper regulations must be met by 2020.
10. **OLD BUSINESS:**
 - a. **RFP FOR VILLAGE MASTER PLAN** – Motion by **Kohn** to send same RFP to interested parties to gather more bids, supported by **Deja**. Discussion: **Rankin** – Can send out same plan. Hard to get bids because some companies do not want to travel so far. **Burr** – Error on page 14, replace Bedford NH with Edmore MI. **Hadley** – Both bids we received would have created our

master plan, cost differences are due to degree of gathering information and presenting plan to public. **Kohn** – Wanted to see if Wade Trim would provide a similar bid to match the Spicer presentation. **Hadley** – Council can reissue same RFP or make changes on RFP. Should reach out companies that previously submitted to explain why bids were not accepted so they can revise their proposals. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.

11. NEW BUSINESS:

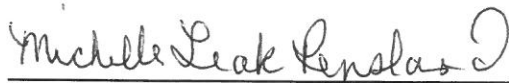
- a. MEETING MINUTES FOR AUGUST 13 – Minutes presented from the August 13, 2018 Regular Meeting for approval. Motion by **Ashbaugh** to accept with corrections, supported by **Davis**. MOTION PASSES 6-0.
- b. MEETING MINUTES FOR JULY 23 – Minutes presented from the July 23, 2018 Regular Meeting for approval. Motion by **Ashbaugh** to accept as presented, supported by **Davis**. MOTION PASSES 6-0.
- c. PAYMENT OF BILLS – Motion by **Deja** to approve payment of the presented bills, supported by **Burr**. Discussion: **Burr** – Only 6 bills this month? **Rankin** – Yes, 6 checks were printed. **Burr** – Are we up to date with Curtis Fund? **Rankin** – Yes. Chemical Back has changed online process, may explain small amount of checks this month. **Kohn** – Bills approved last month have not been paid? Would like to see a complete explanation of bill paying process next month from Rankin. ROLL CALL VOTE: YES – **Ashbaugh, Davis, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 5-1.
- d. PCA FINANCIAL SHARE AGREEMENT – Motion by **Davis** to approve Letter of Agreement with PCA, supported by **Ashbaugh**. Discussion: **Hadley** – Corporate wants rebar in pavement, as per company policy, will be an added cost of \$39,100. PCA will pay \$101,754 for project, 50% of total costs. **Kohn** – Previous costs compared to current costs? **Hadley** – Original bid was \$164,000 with Village paying \$82,000; New cost of \$203,508 with Village paying \$101,754. **Burr** - Why can't we get a full breakdown of final costs written on paper? **Rankin** – Since we don't have a special assessment ordinance, we need to negotiate costs to obtain easement rights. Council will still have to approve the change order to add rebar to the plan. **Hadley** – Companies rarely agree to a 50% cost share for road projects. PCA could build road independent of village but at a higher total cost to the company, Village could create new road to wellhouse at a much higher cost, this agreement is mutually beneficial to both sides. **Ashbaugh** – Seems Corporate is making this request based on previous experiences. ROLL CALL VOTE: YES – **Ashbaugh, Davis, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 5-1.
- e. SUNRISE LOT 11 EASEMENT PREPARATION – Motion by **Ashbaugh** to approve a \$500 expenditure to Fleis & Vandenbrink to draft an easement for Lot 11 at the Sunrise Complex, supported by **Kohn**. Discussion: **Hadley** – Rankin is thinking ahead to avoid another situation like 10th Street project by preparing easement for water well and filtration plant system on Lot 11. F&V will create an easement plan and handle paperwork for \$500. **Rankin** – Council will need to approve the actual easement when it is completed. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- f. HALLOWEEN HOURS – Motion by **Deja** to set the Edmore Trick-or-Treat hours as 5:00 – 7:00 pm on Wednesday, October 31, 2018, supported by **Burr**. Discussion: **Deja** – Law enforcement likes this earlier time slot. MOTION PASSES 6-0.
- g. RESIGNATION OF VILLAGE CLERK – Motion by **Burr** to accept the letter of resignation from Michelle Leak-Rensland as Village Clerk effective October 31, 2018, supported by

may wish to take a copy of this ZBA meeting minutes to bank to show variance has been granted.

- b. Motion by **Burr** to grant a variance for 109 W. Main Street [LOT 2 OF BLOCK 1 OF BROWN'S ADDITION TO THE VILLAGE OF EDMORE] to allow it to be used as a residential property, supported by **Ashbaugh**. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Davis, Deja, Hadley**. MOTION PASSES 5-0.

7. **OTHER BUSINESS:** None.

8. **MOTION TO ADJOURN:** **Hadley** adjourned the meeting at 6:16 p.m.



Village Clerk



Village President

Approved for Publication