

EDMORE VILLAGE COUNCIL
APPROVED JOURNAL OF MINUTES
April 9, 2018

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, April 9, 2018, at 7:00 p.m. in the Curtis Community Building by **President Pro-Tem Aaron Hadley**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present –**Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. Also present were: **Elaine Leak** – Village Treasurer, **Michelle Leak-Rensland** – Village Clerk, **Neil Rankin** – Village Manager, **Michael Williams** – Montcalm County Sheriff, **Jourdan Rasmussen** – Village Attorney.
4. **APPROVAL OF AGENDA:** Motion by Ashbaugh to accept the agenda as printed, supported by Davis. MOTION PASSES 6-0.
5. **PRESENTATION: Special Assessment District Ordinance 2018-1.** Mr. Rankin gave more details about how this ordinance would work. It is a 17-step process. Council would need 2/3 majority vote to proceed through steps of the process.
6. **PUBLIC COMMENTS:**
 - a. Mrs. Drain requested more information about a previous 5-Year Plan that included improvements to East Forest Street in 2020-2021 at the price of \$1.5 million.
7. **DEPARTMENTAL REPORTS:**
 - a. **POLICE REPORT:** Presented by **Sheriff Michael Williams**. Report on file.
 - b. **FINANCE REPORT:** Report on file.
 - c. **DPW REPORT:** Continuing spring cemetery work, cleaning curbs downtown, repainting truck.
 - d. **CLERK REPORT:** Requested feedback on new summary style published in newspaper.
 - e. **TREASURER REPORT:** **Elaine Leak** presented accounts balanced through February. All loans are current. Report on file.
8. **COMMITTEE REPORTS:**
 - a. **EXECUTIVE:** Saw a preview of Assessment presentation, Committee is accepting names to fill the vacant President position.
9. **PRESIDENT/MANAGER REPORT:** Report on file.
10. **OLD BUSINESS:** None.
11. **NEW BUSINESS:**
 - a. **MEETING MINUTES** – Minutes presented from the March 12, 2018, Regular Meeting for approval. Motion by **Ashbaugh** to accept as presented, supported by **Deja**. MOTION PASSES 6-0.

- b. PAYMENT OF MARCH/APRIL 2018 BILLS – Motion by **Davis** to approve payment of the presented bills, supported by **Kohn**. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- c. ADOPTION OF ORDINANCE 2018-1 – Motion by **Ashbaugh** to adopt Ordinance 2018-1, supported by **Kohn**. Discussion: **Davis** – We could handle one project at a time instead of blanket ordinance. **Rankin** – We could but it would limit us on grants and other monies. It would be used on a case-by-case basis using framework, 2/3 majority vote needed to continue steps. Board of Assessors (outside of Council) will discuss feasibility of each project. **Davis** – What if residents don't want or can't afford? **Rankin** – Costs will be spread through neighborhood, not one property. **Hadley** – Council has to approve each step. **Rankin** – Could also pass a millage, a different avenue to the goal. **Burr** – Public Improvements Act 188 of 1954 lists ways this can be used if passed, you could assess residents for almost anything. Is misleading to residents, exact uses should be listed in ordinance. **Ashbaugh** – With all the steps, ideas won't go very far without resident support. **Rankin** – Other local surrounding villages/cities already have in place. Ordinances would have been repealed if it was controversial. **Burr** – If they can't pay, can apply for waiver. Many waivers have been denied and residents have to pay off lien before selling. **Kohn** – Do we have a back-up plan? **Rankin** – No. **Burr** – 404 10th Street property owner would be fine with gravel, we could get easement and PCA can take care of road themselves. ROLL CALL VOTE: YES – **Ashbaugh, Hadley**. NO – **Burr, Davis, Deja, Kohn**. MOTION FAILS 2-4.
- d. SOUTH 10TH STREET EASEMENT – *NO MOTION*. Discussion: **Rankin** – Easement was drafted by PCA. May not want to grant easement without discussed improvements. Council already paid \$27,000 for engineering of project that will not happen now. **Hadley** – Burr asked if PCA would pay for improvements, the ordinance would have let that happen. **Burr** – I asked if they were paying for improvements but did NOT suggest this ordinance. **Deja** – Don't we still need easement? **Rankin** – They can do what they want, it is their property.
- e. 1131 E HOWARD CITY-EDMORE ROAD LIFT STATION EASEMENT AGREEMENT – Motion by **Deja** to accept the agreement with Bob Reams for the easement, supported by **Burr**. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- f. GLENN CURTIS REQUEST – Motion by **Kohn** to support submitting a grant request to the Glenn Curtis Foundation to help meet matching funds for the MNRTF Grant, supported by **Deja**. Discussion: **Rankin** – Asking for funds to fulfill the Village portion match. This is for improvements to the park. It will apply only if we receive the MNRTF Grant. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.
- g. DDA/MARKETPLACE MANAGER CONTRACT – Motion by **Ashbaugh** to approve the DDA/Marketplace Manager contract, supported by **Davis**. Discussion: **Rankin** – DDA has interviewed Philip Garcia and offered him the job. Will include just straight wages, no benefits. Contract for 1 year with 6-month review. **Burr** – Paid holidays? **Rankin** – Same holidays as office staff with some variations due to building rentals. Will earn 40 hours of vacation time. May be terminated by either party with 14 days' notice. **Burr**: How many hours? **Rankin** – 20-30 hours each week, will track hours. ROLL CALL VOTE: YES – **Ashbaugh, Davis, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 5-1.
- h. PURCHASE AGREEMENT FOR SUNRISE PROPERTY – Motion by **Kohn** to accept the purchase agreement for parcels 041-627-044-01 and 041-627-044-02 of the Sunrise property, supported by **Davis**. Discussion: **Rankin** – 2 parcels for \$10,000. On front corner. **Burr** –

Building there? **Rankin** – Yes. Will produce insulated forms to appear as a log cabin exterior for homes. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn**. MOTION PASSES 6-0.

- i. REQUEST BY FRIENDS OF THE FREDRICK MEIJER HEARTLAND TRAIL – Motion by **Ashbaugh** to accept the gift of a memorial park bench, supported by **Deja**. Discussion: **Rankin** – Bench is a gift to honor John and Shirley Heron. Would like to place near Edmore restrooms. Is a heavy duty recycled plastic bench, is also ADA compliant. MOTION PASSES 6-0.

12. PUBLIC COMMENTS:

- a. Mr. Guild questioned the Sunrise purchase agreement price of \$10,000. Hopes buyer does not resell lots at much higher price, thinks maybe that should be addressed in the final contract.
- b. Ms. Dodson questioned the hours of the DDA/MM contract.
- c. Mr. Rasmussen had questions about confidentiality in the DDA/MM contract and pending litigation with Casair.
- d. Mr. Macklin feels some audience members are given more leniency with speaking during the meeting than he is awarded. He addressed the failed ordinance in regards to information about the Bag Factory and current Village budget. He also discussed how road money was available in the past, and that grant money used to be obtained for road projects.

13. COUNCIL COMMENTS:

- a. **Ashbaugh** – Disappointed ordinance did not pass.
- b. **Deja** – Glad to hear Sgt. Snyder will be returning to Edmore patrol.
- c. **Kohn** – Is willing to meet with residents to discuss Bag Factory budget.
- d. **Burr** – Glad ordinance did not pass. Need to look for other ways to save money to put toward street repairs. Also asked about a DDA meeting that was not posted. (Was posted on website.) Would like to be emailed dates of meetings and/or put on sign.
- e. **Hadley** – Questions about contract should have been raised at earlier public comment period, which was before voting.

14. MOTION TO ADJOURN: **Hadley** adjourned the meeting at 8:44 p.m.

Village Clerk

Village President
Approved for Publication

NEXT MEETING:

REGULAR MEETING – Monday, May 14, 2018 at 7:00 p.m.