

**EDMORE VILLAGE COUNCIL**  
**APPROVED JOURNAL OF MINUTES**  
**November 13, 2017**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, November 13, 2017, at 7:00 p.m. in the Curtis Community Building by **President Pro-Tem Aaron Hadley**.
2. **OATH OF OFFICE:** **Art Schuitema** was installed as the new Village President.
3. **ROLL CALL:** Members Present –**Ashbaugh, Burr, Davis, Deja, Hadley, Kohn, Schuitema**. Also present were: **Elaine Leak** – Village Treasurer, **Michelle Leak-Rensland** – Village Clerk, **Neil Rankin** – Village Manager, **Sergeant Steven Snyder** – Sheriff Deputy.
4. **APPROVAL OF AGENDA:** Motion by **Burr** to remove Repeal of Ordinance 272-4 from agenda, supported by **Deja**. ROLL CALL VOTE: YES - **Burr**, NO - **Ashbaugh, Davis, Deja, Hadley, Kohn, Schuitema**. MOTION FAILS 1-6. Motion by **Hadley** to accept the agenda as printed, supported by **Ashbaugh**. ROLL CALL VOTE: YES - **Ashbaugh, Davis, Deja, Hadley, Kohn, Schuitema**. NO – **Burr**. MOTION PASSES 6-1.
5. **PRESENTATION:** Berthuiame & Co. explained the February audit and answered questions from Council.
6. **PUBLIC COMMENTS:** None at this time.
7. **DEPARTMENTAL REPORTS:**
  - a. **POLICE REPORT:** Presented by **Sergeant Steven Snyder**. Report on file.
  - b. **FINANCE REPORT:** Report on file. 2 loans are current, 1 is past due.
  - c. **DPW REPORT:** Preparing cemetery and bathrooms for winter, smoke testing project, trimming work done, leaf pickup ongoing.
  - d. **CLERK REPORT:** Finishing evaluation summary, missing some evaluations.
  - e. **TREASURER REPORT:** **Elaine Leak** stated the accounts are not yet balanced for September. Report on file.
8. **MANAGER REPORT: Neil Rankin**
  - a. Attended conference in Lansing.
  - b. Looking at long term planning for the Village, including multiple year budgeting.
  - c. 11<sup>th</sup> Street project – taking core samples.
  - d. Updating capital improvement plans.
  - e. Fence installed at Well #5.
  - f. Curtis Park Pavilion power has been restored.
9. **OLD BUSINESS:** None

## 10. NEW BUSINESS:

- a. MEETING MINUTES – Minutes presented from the October 9, 2017, Regular Meeting for approval. Motion by **Hadley** to accept with corrections, supported by **Ashbaugh**. MOTION PASSES 7-0.
- b. PAYMENT OF BILLS – Motion by **Ashbaugh** to approve payment of the presented bills, supported by **Hadley**. MOTION PASSES 7-0.
- c. LAW ENFORCEMENT SERVICE AGREEMENT – Motion by **Ashbaugh** to accept the Law Enforcement Service Contract for 3 years, supported by **Hadley**. Discussion: **Kohn** – How many service hours used this year? **Sgt. Snyder** – Receiving hours as the same pace as last year. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn, Schuitema**. MOTION PASSES 7-0.
- d. REPEAL ORDINANCE 272-4 – Motion by **Hadley** to set public hearing for Monday, December 11, 2017, at 7:00 pm, to discuss repeal of Ordinance 272–4, supported by **Ashbaugh**. Discussion: **Rankin** – 2004 Council proposed reducing tax capture of DDA by 50% to balance village budget. Current DDA would like to return the tax capture to DDA funds for current projects. Need to set hearing date. No new tax amounts for village members, shift of existing money to different account. **Burr** – DDA boundary is huge and includes much of the village. What money is DDA getting now, how much will they get after? **Kohn** – Will submit questions to Neil so he can prepare for hearing, suggests others do the same. **Burr** – DDA extended boundary to buy property. **Deja** – What effect will there be on other parties (Township and County concerns). **Rankin** – Parties receive a letter each year reminding they are only paying 50%, were aware this could return to previous level. **Hadley** – Should hearing be on a different night than regular meeting? *Amended Motion by **Hadley** to set public hearing for Monday, December 4, 2017, at 7:00 pm, to discuss repeal of Ordinance 272–4, supported by **Ashbaugh**.* ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn, Schuitema**. MOTION PASSES 7-0.
- e. FENCE ORDINANCE –
  - i. Motion by **Burr** to post the draft ordinance on Village website for community to see, supported by **Kohn**. Discussion: **Deja** – Copy could also be placed in library. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn, Schuitema**. MOTION PASSES 7-0.
  - ii. Motion by **Deja** to set a public hearing for Monday, December 11, 2017 to discuss the new fence ordinance, supported by **Burr**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Davis, Deja, Hadley, Kohn, Schuitema**. MOTION PASSES 7-0.
- f. LIFT STATION AT HOSPITAL - Discussion only: Power for station currently comes from hospital building. Would like to install power pole so energy can be village supplied. Need easement signed by Mr. Reames. **Rankin** asked Reames to provide estimate of monthly power usage. No current action on this matter by Council.

## 11. PUBLIC COMMENTS:

- a. Mrs. Drain asked if Council would be voting to repeal section 2.07 from the Zoning Ordinance 233 when adopting the new Fence Ordinance 2017-6.
- b. Mrs. Pool requested a breakdown of the DDA tax capture per year.
- c. Ms. Dodson wondered if there was a new version of the DDA boundary map available.

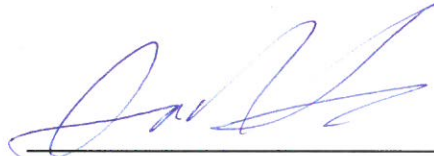
- d. Mr. Macklin commented on the public communication during the meeting and questioned about appointing a new Pro-Tem.
- e. Mr. Leak suggested finding an original DDA boundary map and compare to current layout as land has not always been obtained legally.

**12. COUNCIL COMMENTS:**

- a. **Burr** restated that Council was informed the Auditors recommended the Village move the Sunrise Account funds to General Fund, which was not supported by the Auditor presentation this evening. She is also concerned about the heavy equipment fund balance. She would like to meet with the personnel committee concerning the Manager Evaluation.

**13. MOTION TO ADJOURN:** Motion by **Davis** to adjourn, supported by **Burr**. Schuitema adjourned the meeting at 9:10 p.m.

Michelle Leak - Renslaed  
Village Clerk

  
Village President  
Approved for Publication

**NEXT MEETING:**

Public Hearing: Monday, December 4, 2017 at 7:00 pm.

Council Meeting: Monday, December 11, 2017 at 7:00 pm