

**EDMORE VILLAGE COUNCIL**  
**APPROVED JOURNAL OF MINUTES**  
**December 11, 2017**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, December 11, 2017, at 7:00 p.m. in the Curtis Community Building by **President Pro-Tem Aaron Hadley**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present – **Ashbaugh, Burr, Deja, Hadley, Kohn**. Members Absent – **Davis, Schuitema**. Also present were: **Elaine Leak** – Village Treasurer, **Michelle Leak-Rensland** – Village Clerk, **Neil Rankin** – Village Manager, **Sergeant Steven Snyder** – Sheriff Deputy.
4. **APPROVAL OF AGENDA:** Add Ordinance Committee to Reports. Motion by **Ashbaugh** to accept the agenda with this change, supported by **Deja**. MOTION PASSES 5-0.
5. **PUBLIC HEARING: Fencing Ordinance 2017-6**

**Hadley** opened a public hearing concerning the revised Fence Ordinance 2017-6 at 7:05 P.M.

Members Present – **Ashbaugh, Burr, Deja, Hadley, Kohn**. Members Absent – **Davis, Schuitema**.

Public Comments:

- a. Mr. Harkness sees many different fences in the village. Some need more maintenance. Concerned about fence height. Concerned about possibility of Marijuana grow in town.
- b. Mr. Rasmussen feels many older fences may be in violation of ordinance. Wonders why this is a priority for council when other issues need to be addressed.
- c. Mr. Macklin stated that changes were made to the draft this morning and residents should have time to review before a vote takes place. Residents should not need a permit to make repairs to fences.
- d. Ms. Dodson stated that fences already in existence should be under a grandfather clause in the revised ordinance.
- e. Mr. Smith shared that he obtained permit from village and from county when he placed his fence. May have conflicting regulations between county and village rules. Wondered if this revision is related to people not maintaining fences properly.
- f. Ms. Dodson addressed Mr. Smith's concerns.

**Hadley** closed the public hearing at 7:17 P.M.

6. **PUBLIC COMMENTS:** No comments at this time.
7. **DEPARTMENTAL REPORTS:**
  - a. **POLICE REPORT:** Presented by **Sergeant Steven Snyder**. Report on file.
  - b. **FINANCE REPORT:** Report on file. 2 loans are past due, 1 is current.

- c. **DPW REPORT:** Leaf Pickup is finished and vacuum is cleaned. Getting snow equipment ready for winter.
- d. **CLERK REPORT:** Will be renewing MAMC membership.
- e. **TREASURER REPORT:** Accounts balanced through October. Report on file.

## 8. COMMITTEE REPORTS

- a. **ELF:** Mustang Junction has applied for \$20,000 loan to update façade. More info was requested and provided. Committee will review and make recommendation. Fund status is \$199,000.
- b. **PERSONNEL:** Looking at employee benefits and reviewed Manager's Evaluation.
- c. **ORDINANCE:** Worked on fence ordinance, looking to work on sign ordinance.

## 9. MANAGER REPORT: Neil Rankin

- a. Clarified concerns about Public Meetings and Special Hearings about meeting on 12/4/17. Information was from Open Meetings Act.
- b. Closing the grant for the Edmore Marketplace.
- c. Holiday hours for the Village Office will be posted.

## 10. APPOINTMENTS: Postponed until President Schuitema is in attendance.

## 11. OLD BUSINESS: None.

## 12. NEW BUSINESS:

- a. MEETING MINUTES – Minutes presented from the November 13, 2017 Regular Meeting for approval. Motion by **Ashbaugh** to accept as printed, supported by **Kohn**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Deja, Hadley, Kohn**. MOTION PASSES 5-0.
- b. MEETING MINUTES – Minutes presented from the December 4, 2017 Special Meeting for approval. Motion by **Ashbaugh** to accept as printed, supported by **Deja**. ROLL CALL VOTE: YES - **Ashbaugh, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 4-1.
- c. PAYMENT OF BILLS – Motion by **Kohn** to approve payment of the presented bills, supported by **Ashbaugh**. ROLL CALL VOTE: YES - **Ashbaugh, Deja, Hadley, Kohn**. NO – **Burr**. MOTION PASSES 4-1.
- d. CAPITAL IMPROVEMENT PLAN 2018-19 – Motion by **Ashbaugh** to accept Capital Improvement Plan as presented, supported by **Deja**. Discussion: Is part of a 6-year plan. 4 jobs already completed from 2017-18 plan, all under budget. **Kohn** – Council can change items if needed? **Rankin** – This is the plan, but can change to meet needs. **Burr** – This will be included in the budget? **Rankin** – Trying to obtain grants and funding but will be in budget also. **Kohn** – Council has to approve each individual project when ready to implement. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Deja, Hadley, Kohn**. MOTION PASSES 5-0.
- e. FENCE ORDINANCE 2017-6 – Motion by **Burr** to adopt Ordinance 2017-6, supported by **Deja**. Discussion: **Kohn** – Changes have not been available to public, likes grandfather clause idea. **Ashbaugh** – Section 10 covers older fences. **Rankin** – Existing fences are fine until they are rebuilt or replaced. **Burr** – The committee will take any suggestions and can revise. **Kohn** – Fences should be grandfathered unless a safety issue. Should be in Section 11. Needs to be explicitly stated, not inferred. **Burr** – Fences should not sit on ground, raise height to 7 or 8 feet?

*Motion by Burr to TABLE motion until January meeting, supported by Kohn. ROLL CALL VOTE: YES - Ashbaugh, Burr, Deja, Hadley, Kohn. MOTION PASSES 5-0.*

- f. EMPLOYEE CHRISTMAS BONUS – Motion by **Kohn** to approve Christmas Bonuses for employees at the following rates: DPW \$200, Full-Time Office \$100, Part-Time Office \$50, supported by **Burr**. Discussion: Previous years were 2015 \$200 full-time/\$100 part-time, 2016 \$100 full-time/\$50 part-time. We have 4 full-time and 2 part-time employees. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Deja, Hadley, Kohn**. MOTION PASSES 5-0.
- g. MANAGER EVALUATION – Motion by **Ashbaugh** to enter Closed Session to discuss the Manager Evaluation at Mr. Rankin's request, supported by **Kohn**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Deja, Hadley, Kohn**. MOTION PASSES 5-0.

COUNCIL ENTERED CLOSED SESSION AT 8:13 P.M.

COUNCIL RETURNED TO OPEN SESSION AT 9:15 P.M.

### 13. PUBLIC COMMENTS:

- a. Mrs. Oswald wondered how the fencing poles in the Brown Street area complies with the new ordinance regulations.
- b. Ms. Dodson questioned if the village was still pursuing the Casair Lawsuit, and where the money for this is coming from.
- c. Mr. Smith wondered about a village bike ordinance and plans for downtown bike racks. Fence posts on Brown Street are on village property, concerned about liability issues.
- d. Mr. Macklin feels Council should not have tabled the Fence Ordinance, we need to have another hearing after changes are viewed by public. Also wondered why public needs to wait until February to view budget reports for Edmore Marketplace.

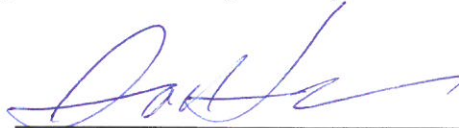
### 14. COUNCIL COMMENTS:

- a. **Ashbaugh** was pleased to get a tour of the Marketplace last week, recommends other see progress.
- b. **Deja** appreciates the beautiful decorations in our downtown.

**15. MOTION TO ADJOURN:** **Hadley** adjourned the meeting at 9:27 p.m.



Village Clerk



Village President

Approved for Publication

### NEXT MEETING:

Monday, January 8, 2017 at 7:00 P.M.